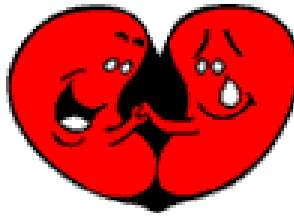


Hammersmith Hospital Kidney Patients' Association

Registered Charity No: 275771



Annual Report and Accounts

For the year ended

5 April 2008

Hammersmith Hospital Kidney Patients' Association

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Hammersmith Hospital Kidney Patients' Association

Legal and Administrative Information

An unincorporated association governed by a constitution dated 25th April 1978 and most recently amended on 1st February 1991.

Principal Address of Charity

West London Renal & Transplant Centre
Hammersmith Hospital
DuCane Road
London W12 0HS

Administration

Don G. Taylor
Telephone : 01895 445198
Email : DandS.taylor@talk21.com
Website address : www.hammersmithkpa.org.uk

President

Dr Elaine Clutterbuck MBChB, FRCP, PhD

Trustees

During the year ended 5 April 2008

Chairperson : Don Taylor M.A.
Vice Chairperson : Nimrit Foody
Co-Vice Chairperson : Sharman Maxwell
Treasurer: Eileen Parker Bsc (Hons)

Committee member

J. Waters

Bankers

National Westminster Bank plc
Park Royal
1 Abbey Road
London
NW10 7RA

Independent Examiner

Kingston Smith LLP
Middlesex House
800 Uxbridge Road
Hayes
Middlesex
UB4 0RS

HAMMERSMITH HOSPITAL KIDNEY PATIENTS' ASSOCIATION

AIMS OF THE ASSOCIATION

- **To provide information and support to people in early stages of renal failure, on dialysis, transplant recipients and their families.**
- **To improve clinical facilities for kidney patients at Hammersmith Hospital.**
- **To support national Renal Organisations.**
- **To raise public awareness about renal issues and encourage the use of the Donor Card/Donor Register.**

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDING 5TH APRIL 2008

The trustees present their report along with financial statements of the charity for the year ended 5th April 2008. The financial statements have been prepared on the accounting policies set in Note 1 to the financial statements and comply with the charities constitution dated 25th April 1978 as amended on 1st February 1991, applicable by law and requirements of a Statement of Recommended Practice, "Accounting and Reporting by Charities," issued in October 2000.

Trustees

Trustees in office during the period and at the date of this report are set out on page 1.

The election of Officers who are Trustees of the Association are held each year at the Annual General Meeting.

Any member of the Association can be nominated or put themselves forward for nomination for Officer posts of Chairperson, Vice Chairperson, Secretary and Treasurer. All members present at the meeting make appointments on the basis of a democratic vote.

During the year under review the elected committee has met five times to transact a range of business ranging from:

Fundraising and the use of funds
Re-location of the Hammersmith Dialysis Unit
Social Events
Links with other organisations with an interest in renal matters
Support for satellite units
Renal Education opportunities for patients
Links with satellite units

FUND RAISING AND FINANCE

During the year under review members, staff, friends and relations of patients raised a total of £7,928 in a variety of ways including sponsorship of events. There have also been general donations and donations in memory of those who have sadly died.

The World Kidney Day draw in March produced a net profit of £2042 and the sale of Christmas Cards was more successful than ever and we made a profit of £1,732. The registration with the 'Justgiving' website has again brought in extra donations sometimes from unexpected sources.

Gift Aid, which donors are encouraged to use to enable us to reclaim Income Tax, has contributed £767.

Interest on money held in our bank accounts was £1,501

Professor Gordon Williams retired last year and patients who have benefited from his care and expertise for many years wanted to contribute to a leaving gift. However Gordon wanted any money raised for this purpose to go to the charitable fund at the hospital that was raising money for his medical work in Ethiopia. Patients gave a total sum of £2213.

This results in a total of £16,183 in income for the year ending 5th April 2007.

USE OF FUNDS RAISED

The KPA produced and distributed three newsletters to our members during the year. It paid for new television remote controls for the Ealing satellite unit and refreshments for in-patients and patients attending the satellite units at Christmas. In addition during the year £1,130 was paid out through the Senior Renal Counsellor for the welfare of patients in financial difficulties.

The total expenditure, including money donated for Gordon Williams's retirement fund, fundraising costs and governance costs for the year was £9,559 leaving a credit for the year of £6,624. When added to the balance brought forward at 6th April 2007 of £48,874 this left us with a fund balance at 5th April 2008 of £55,498.

While it is appreciated that expenditure was low in 2007/8, the KPA at the beginning of 2008/9 had planned expenditure of over £18,000, which includes: -

Replacement flat screen televisions and stands for dialysis units.
Portable ECG machine for the Ealing Unit.
Ambulatory blood pressure machines.
Slit lamp for diagnosis of vascular patients.
Pharmacy patient booklet
Physiotherapy equipment for in-patients

SOCIAL EVENTS

The social part of the KPA programme was boosted; firstly by the retirement party to celebrate the dedicated service Professor Gordon Williams had given to many kidney patients during his long career with the NHS. This event gave those who attended an opportunity to show their appreciation for the improved life he had given them by his work as a consultant urologist and transplant surgeon. Gordon was very appreciative of the attendance and the thanks given to him. He is now working in Ethiopia helping to improve the limited medical facilities in that country.

In addition for the first time for a number of years a successful Christmas party was held in the Outpatients Clinic, which was amazingly transformed into an excellent party facility.

PROPOSED RE-LOCATION OF HAMMERSMITH DIALYSIS UNIT

Renal Manager Carol Toogood and Adam McLean outlined the possible move of the Dialysis Unit to a new modern facility at St. Charles Hospital, which was linked, to the document entitled "Involving you and improving your Renal Service." A number of other meetings and discussions were held which raised patient concerns. These included: Car Parking, Congestion Charge, Poor Public Transport Services and the movement of many patients further away from their homes. Soon after the possible move became known there was a petition of patients who did not support the proposal.

We are pleased to report that the hospital management has listened to patient concerns and some patients have already been moved to the Hayes Unit, which is nearer their homes and a system of refund for the congestion charge is planned. During these meetings the committee has urged the management to seek more dialysis facilities in the centre and west of the area where our patients live. Concern has also been expressed that there will be no regular dialysis at the West London Renal and Transplant Centre.

Through this process it is felt that any future developments there will be more consultation with patients.

MERGING OF KPA'S

The merging of the three KPA's in the Imperial College Trust is still on hold as it is felt that the merging process will reduce the amount of patient involvement.

SUPPORT TO RENAL SERVICES

Committee members have shared their experience as renal patients with Pre-Dialysis patients at special seminars and helped student doctors to learn patient examination techniques. An annual talk entitled “Being a kidney patient,” has been given to medical students at Imperial College at the end of their renal module. This provides a good response from the students and encourages them to become potential donors. Patients have also been encouraged to participate in research projects and sign the on line petition organised by the National Kidney Federation requesting more ‘away from home’ dialysis facilities. The KPA has also endorsed the work being undertaken by Consultant Anthony Warrens entitled ‘Increasing deceased and living organ donation in the UK.’

SATELLITE UNITS

The KPA actively supports the satellite units at Ealing and West Middlesex Hospitals and the recently opened Hayes Unit. This unit officially opened by local MP John McDonnell provides 24 excellent dialysis stations operating three shifts, six days a week and has replaced the Ashford Unit.

WEST LONDON RENAL AND TRANSPLANT CENTRE

The Centre continues to be successful providing excellent treatment, which is respected by patients. The official opening of the ACHI ward was performed by Baroness Symonds.

The successful living donor programme has significantly increased the number of outpatients attending clinics and now there are three per week. This has created pressure on the medical staff to provide the treatment needed.

THE FUTURE

At the next Annual General Meeting Don Taylor the Chairperson for the last seven years will stand down from the position. Under the guidance of the Chairperson to be elected in October it is intended to:

Complete the database of members enabling direct contact to be made with patients.

A new publicity brochure to be produced.

An Information Pack to be created for Pre-Dialysis and new patients.

Improved publicity material to be available on the wards.

Improved contact with ward staff.

Monitor the development of the planned new dialysis facility at St. Charles Hospital.

As there are more young people on the committee another attempt will be made to develop links with the Young Persons Group of the National Kidney Federation.

To continue to raise funds for the benefit of kidney patients in a variety of ways.

THANKS

For the KPA to be successful and support patients we give our grateful thanks to the officers and committee members for their unstinting efforts in providing our service.

Again thanks are given to Mark Collins our volunteer graphic designer and publisher of our newsletter and for the improvement in presentation during the year. His work is highly valued.

Thanks are given to Michael Carter our volunteer website manager. The website has provided us with an increase in contacts and fundraising opportunities.

We also thank Anup Nahar for the work she has done for a number of years in organising the 'Walk in Love and Hope', which has provided sponsored donations for us, Charing Cross KPA and Kidney Research UK. With regret this event will not be held in 2008.

Grateful thanks are given to all staff members who work for the committee and patients in their free time and the valuable advice they share with us. This is very greatly appreciated.

Thanks are again given to Kingston Smith LLP Chartered Accountants the Independent Examiner of Accounts. Their voluntary commitment ensures the accounts are carefully and properly examined.

Approved by the Trustees on.....

..... D. G Taylor Chairperson (Trustee)

..... E. Parker Treasurer (Trustee)

..... N. Foody Vice Chairperson (Trustee)

..... S. Maxwell Vice Chairperson (Trustee)

Hammersmith Hospital Kidney Patients' Association

Independent Examiner's Report to the Trustees

We report on the accounts of the Hammersmith Hospital Kidney Patients' Association for the year ended 5 April 2008, which comprise the Statement of Financial Activities, Balance Sheet and related notes.

This report is made solely to the charity's trustees as a body, in accordance with regulations made under Section 43(3) of the Charities Act 1993. Our work has been undertaken for no purpose other than to draw to the attention of the charity's trustees those matters which we are required to include in an Independent Examiner's Report addressed to them. To the fullest extent permitted by law, we do not accept or assume any responsibility to any party other than the charity and the charity's trustees as a body, for our examination work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether any matters as identified in our Statement have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, to confirm that proper accounting records in accordance with section 41 of the Act have been maintained, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In accordance with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Middlesex House
800 Uxbridge Road
Hayes
Middlesex
UB4 0RS

Kingston Smith LLP
Chartered Accountants

Dated : 13 November 2008

Hammersmith Hospital Kidney Patients' Association

Statement of Financial Activities

For the year ended 5 April 2008

	Note	Unrestricted Funds	Restricted Funds	Total 2008	Total 2007
Incoming Resources:					
Voluntary income		5,259	244	5,503	5,592
Activities for generating funds		6,966	2,213	9,179	8,817
Investment Income	4	1,501	-	1,501	1,127
Total Incoming Resources		<u>13,726</u>	<u>2,457</u>	<u>16,183</u>	<u>15,536</u>
Resources Expended:					
Charitable activities		2,767	3,453	6,220	13,442
Cost of generating funds		1,681	150	1,831	1,216
Governance costs	5	1,509	-	1,509	1,236
Total Resources Expended		<u>5,957</u>	<u>3,603</u>	<u>9,560</u>	<u>15,894</u>
Net Movement in Funds		7,769	(1,146)	6,623	(358)
Fund Balances brought forward		44,208	4,666	48,874	49,232
Fund Balances carried forward		<u>51,977</u>	<u>3,520</u>	<u>55,497</u>	<u>48,874</u>

The charity has no recognised gains or losses other than as detailed above.

The notes on pages 10 and 11 form part of these financial statements.

Hammersmith Hospital Kidney Patients' Association

Balance Sheet at 5 April 2008

	Note	2008		2007	
		£	£	£	£
Cash at bank		55,197		48,574	
Cash in hand		<u>300</u>		<u>300</u>	
Net Assets			<u><u>55,497</u></u>		<u><u>48,874</u></u>
Represented by:					
Unrestricted Funds	2		51,977		44,208
Restricted Funds	6		<u>3,520</u>		<u>4,666</u>
			<u><u>55,497</u></u>		<u><u>48,874</u></u>

Approved on behalf of the Association

.....D.G. Taylor - Chairperson (Trustee)

..... E. Parker - Treasurer (Trustee)

Dated : 28 October 2008

The notes on pages 10 and 11 form part of these financial statements.

Hammersmith Hospital Kidney Patients' Association

Notes to the Accounts For the year ended 5 April 2008

1 Accounting Policies

(a) Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

(b) Incoming resources

Income from gifts, donations and all other income are included in the year in which they are receivable, which is when the charity is entitled to the resource.

(c) Resources expended

Expenditure is summarised under functional headings on a direct cost basis. Irrecoverable VAT is included with the item of expenses to which it relates.

Charitable expenditure comprises those costs incurred by the association in the delivery of its activities and projects. The costs of generating funds are those costs incurred in attracting voluntary income. Governance costs include those incurred in the governance of the association and its assets and include any legal advice and all costs of complying with constitutional and statutory requirements.

(d) Fund Accounting

Restricted funds are subject to restrictions imposed by the donor. These are accounted for separately from unrestricted funds and details are provided in Note 6. Unrestricted funds are those that are not subject to restrictions, and any surpluses may be applied in furtherance of any of the organisation's objectives. Designated funds are unrestricted funds which have been set aside by the trustees for specific purposes. These funds may be released for general charitable purposes at the behest of the trustees.

2 Unrestricted Funds

Unrestricted funds comprise of the following:

	General Fund £	Designated Funds £	2008 Total £	2007 Total £
Incoming resources				
Voluntary and fundraising income	11,458	-	11,458	13,264
Refund Income Tax	767	-	767	835
Refund Transplant Games Costs	-	-	-	10
Investment income	1,501	-	1,501	1,127
	<u>13,726</u>	<u>-</u>	<u>13,726</u>	<u>15,236</u>
Resources expended				
Charitable activities	1,388	1,379	2,767	13,442
Cost of generating funds	1,681	-	1,681	1,066
Governance costs	1,509	-	1,509	1,236
	<u>4,578</u>	<u>1,379</u>	<u>5,957</u>	<u>15,744</u>
Net Movement in Funds before transfers	9,148	(1,379)	7,769	(508)
Transfers between funds	(9,511)	9,511	-	-
Net Movement in Funds after transfers	(363)	8,132	7,769	(508)
Fund balances brought forward	<u>41,228</u>	<u>2,980</u>	<u>44,208</u>	<u>44,716</u>
Fund balances carried forward	<u>40,865</u>	<u>11,112</u>	<u>51,977</u>	<u>44,208</u>

Hammersmith Hospital Kidney Patients' Association

Notes to the Accounts For the year ended 5 April 2008

3 Designated Funds

The breakdown of Designated Funds is as follows:

	Balance at 6 April 2007	Incoming Resources	Resources Expended	Transfers	Balance at 5 April 2008
	£	£	£	£	£
Christmas Cards	-	-	-	1,500	1,500
Equipment Fund	2,150	-	-	4,912	7,062
Welfare Fund	830	-	(1,379)	3,099	2,550
Total	<u>2,980</u>	<u>-</u>	<u>(1,379)</u>	<u>9,511</u>	<u>11,112</u>

4 Investment Income

	2008	2007
	£	£
Interest receivable	<u>1,501</u>	<u>1,127</u>

5 Governance costs

	2008	2007
	£	£
Stationery and postage	862	606
Trustee expenses	135	168
Professional insurance	83	83
Meeting costs	429	379
	<u>1,509</u>	<u>1,236</u>

No remuneration was paid during the year (2007: £nil).

6 Restricted Funds

The restricted funds balance £3,520 (2007: £4,666) relates to:

- £2,716 (2007: £2,716) Judith Kinghorn for the purchase of hospital equipment.
- £704 (2007: £1,800) balance R Craze for the patients party at Ashford hospital.
- £100 (2007: £150) M. Carter Christmas cards

7 Summary of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Net Current Assets	<u>51,977</u>	<u>3,520</u>	<u>55,497</u>